



# SOUTHWICK COMMUNITY ASSOCIATION

*The Community Centre, 24 Southwick Street, Southwick, West Sussex BN42 4TE*

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June 2017

## ANNUAL GENERAL MEETING

The 71<sup>st</sup> Annual General Meeting of the Association will be held at the Community Centre on Monday, 26 June 2017, at 7.30pm (for light refreshment) followed by the meeting at 7.45pm. A meeting of the consultative Forum will be held at the end of the AGM. You are cordially invited to attend.

**DAVID COMBER**  
*Hon Secretary*

### AGENDA

1. Opening Address
2. Apologies for absence
3. Acceptance of Minutes of the AGM held on 27 June 2016
4. Annual Report of the Association, 2016-17
5. Annual Accounts, 2016-17
6. Appointment of Auditor / Independent Examiner
7. Confirmation of the list of voting members
8. Introduction to elections - and appointment of scrutineers, if required
9. Election of the Officers of the Association for the year 2017-18
  - a. President
  - b. Vice-President
  - c. Chairman
  - d. Vice-Chairman
  - e. Hon Secretary
  - f. Hon Treasurer
10. Election of other members of the Board of Trustees
  - a. up to six Voting Members nominated by affiliated organisations
  - b. up to two Voting Members nominated by the Individual Members' section
  - c. confirmation of representative(s) nominated by local authorities
11. Record of Life Members: *Frank Child, Margaret Murrell, Ralph Dawes, Jane Denyer*
12. Any other business

**Note: Rule 14 of the Constitution of Southwick Community Association (Quorum) ...**

*“General Meetings: One third of Voting Members, or 20 of their number, whichever is the less, shall form a quorum at General Meetings of the Association. In the case of an Annual General Meeting, where no quorum is present or where the meeting has to be abandoned, the meeting shall stand adjourned and be reconvened 14 days later, and such Voting Members as are present at that reconvened meeting shall be deemed to form a quorum.”*